

# ERVING SCHOOL COMMITTEE MEETING

**TUESDAY, March 15, 2022**

**7:00 p.m.**

**Erving Senior & Community Center  
1 Care Drive, Erving, MA**

**Present:** Jennifer Eichorn, Chair, Catherine McLaughlin, Katelyn Mailloux-Little, Erik Semb, David Chagnon, Members; Jenifer Culkeen, Superintendent of Schools; Lisa Canditio, EES Principal; Brittanie Mimitz, Minute Taker; Stephanie Barry, Heather Peterson, Rinky Black, EES staff members; Jessica Niebala; Parent, Scott Bastarache; Selectboard.

## MINUTES

**A. Call Meeting to Order** at 7:00 p.m. by Jenn.

**B. The Pledge of Allegiance** was recited by all.

### **C. Public Hearings**

- **FY23 Budget-** The FY23 Budget includes anti-racism, Universal Design for learning, New kitchen equipment, new phone system, uv filters, touchless water fountains, New Kitchen equipment, facility upgrades, and nature learning. The Pandemic funds were also used for tent rentals, education and technology supplies, meals, additional Paraprofessionals, Adjustment counselor, ESL, Occupational Therapist, and a full time P.E. teacher. Last year the School was able to return over \$200,000 to the town of Erving.

- **Other Public Hearings-** None

**D. Approval of Minutes-** A motion was made by Katelyn and seconded by Erik to approve the minutes from February 7th\* and February 16, 2022\*. AIF.

**E. Warrants** – None

**F. Report of the Gill-Montague Representative-** Caroline Guidaboni accepted one of the 3 available positions for a Gill-Montague Representative. She is just waiting on final paperwork with the town.

**G. Collaborative for Educational Services Report-**Katie was unable to attend the last meeting.

**H. Regionalization Update-** A focus group was held but wasn't able to obtain a lot of feedback. There were 276 people surveyed and 114 participants in the focus group. More information is needed before any decisions are made.

### **I. Capital Planning Committee Update**

- **Change Order for Carpet/Tile Installation at EES** – Lisa shared that the carpet project is 7/8th done. The company was unable to finish the project over February vacation. The remaining rooms should be finished over April break. A vote is needed for an increase in price due to a larger portion of the pre-k rooms being tiled instead of carpet. Brian and Katelyn are working on moving forward with several open projects including the blinds and walk-ins in the kitchen. **A motion was made by Katelyn to approve the \$4,223.33 increase in the carpet/tile order. The motion was seconded by Erik. AIF.**

**J. Superintendent's Report-** There will be a Joint Supervisory meeting on March 21st. Glenn Couture will be the keynote speaker.

**K. Director of Finance and Operations-\***None

**L. Principal's Report** - Congratulations to second grade teacher Stephanie Barry for winning the Pioneer Valley Excellence in Teaching Award. Jamie Parse will be out on medical leave for the remainder of the school year. Donna Yaz has been coming in 3 mornings a week and Samantha Butinski with Jim Henson and Polly Wagner have been spending their afternoons in kindergarten teaching math. Registration for Pre-k and Kindergarten have begun. Grades 3-6 have been preparing for the MCAS test. Tom and Jennifer Smith have been working hard getting everything set up for the students.

### **M. Budget and Personnel Committee Report**

- Next Meeting Date – None

### **N. Union #28 Committee Report**

- Next Meeting Date – March 21, 2022 @ 6:30 p.m.

## **O. Old Business**

- **Anti-Discrimination Statement** – A motion was made by Katie to affirm The Anti-Discrimination statement put forth by the School Committee. The motion was seconded by David. AIF.
- **5 Days Masking Post COVID Isolation & Quarantine** – All staff and students will need to wear a mask for five days post COVID exposure. The school will continue to follow social distancing measures that have been put into place throughout the year. Masks must be worn by everyone in the nurse's office. The main goal is to continue keeping everyone safe.
- **FY23 Budget – Final Adoption of Budget** – A motion was made by Erik to approve the FY23 Elementary Budget of \$3,438,933. The motion was seconded by Katelyn. AIF.
- A motion was made by Erik and seconded by Katelyn to approve the FY22-23 Erving Secondary Budget of \$1,690,035. AIF.
- **2022-2023 Academic Calendar\*** - A motion was made by Erik and seconded by Katelyn to approve the FY22/23 Academic Calendar. AIF.
- **Identification of School Choice Seats**- Lisa Candito stated that there are no School Choice seats available at EES.

## **P. New Business**

- **U28 Joint Supervisory Committee – voting members** – Jen will be stepping down from the U28 Joint Supervisory Committee. A motion was made by Erik to approve the replacement of Jenn with Katelyn and Katie. AIF.
- **Negotiation Sub-Committee members** – A motion was made by Erik to add Katelyn as an alternate. The motion was seconded by Katie. AIF.
- **Amend FY22 Academic Calendar – Change May 27, 2022 to a School Day** – A motion was made by Katelyn to accept May 27th, 2022 as a regular school day. The motion was seconded by Jenn. AIF. The last day of school will now be June 21, 2022.
- **PIEE Report**- PIEE Scholarships have been sent out to all schools. PIEE is currently working on Teacher Appreciation week and another pizza fundraiser for the spring.

## **Q. Policy Review and Update**

### **Policy Review and Update**

#### **Second Reading, First Vote on:**

- JLCD – Administering Medicines to Students\*
- KCB – Community Involvement in Decision-Making\*
- A motion was made by Erik to accept policy JLCD and policy KCB. The motion was seconded by David. AIF.

#### **Final Vote on:**

- IJOA – Field Trips\*
- JH – Students Absences and Excuses\*
- JI – Student Rights and Responsibilities\*
- A motion was made by Erik to accept policies IJOA, JH, and JI. The motion was seconded by David. AIF.

#### **Second and Final Vote on Deletion of:**

- JLCG-1 – Head Lice Policy\*
- JLCH – Life Threatening Allergy Policy\*
- A motion was made by Erik to delete policies JLCG-1 and JLCH. The motion was seconded by David. AIF.

## **R. Future Business**

- **Next School Committee Meeting Date: Tuesday, May 17, 2022 – 7:00 p.m.**
- **Erving Policy Committee – Tuesday, May 17, 2022 – 6:30 p.m.**

## **S. Executive Session**

- **To discuss strategy with respect to collective bargaining**

## **T. Adjournment** - A motion was made by Jenn to adjourn the general meeting at 8:16 p.m. and

move to an Executive Session not to return. The motion was seconded by Katie. AIF.

**Roll Call out- I Semb, I Eichorn, I McLaughlin, I Chagnon, I Mailloux-Little.**

\* Enclosures

Respectfully submitted,

Brittanie Mimitz

Minute Taker